

## FACULTY SENATE MEETING

### June 8, 2016

### MINUTES

#### Faculty Senate Meetings Are Open to All Members of the University Community

- Meeting: Faculty Senate Meeting, June 8, 2016, Union Faculty Senate Room
- Present: Glen Biglaiser; Sheri Broyles; V. Barbara Bush; Douglas Campbell; Denise Catalano; James Conover; Shelley Cushman; Elliot Dubin; Morgan Gieringer; Kamakshi Gopal; Lee Hughes; Smita Mehta; Phil Paolino; Dan Peak; Jeffrey Snider; Jessica Strubel; Phil Sweany; Mary Ann Venner; Oksana Zavalina
- Absent: Brian Ayre; Kathryn Beasley Kim Baker; Jennifer Callahan; Adam Chamberlain; Paul Hutchison; John Ishiyama; Jennifer Lane; Reza Mirshams; Saraju Mohanty; Maria Muñiz; Divesh Ojha; Jyoti Shaw; Stephen Slottow; Srinivasan Srivilliputhur; Beth Thomsett-Scott; Guido Verbeck; Karen Weiller; Manish Vaidya; Tao Zhang
- Guests: Kevin Yanowski, Libraries; Adam Baron, Libraries; Susan Smith, Libraries; Christy Crutsinger, VPAA; Margaret Vestal, provost’s office; Finley Graves, Provost; Brian Lain, UUC; Sean Jefferson, AA; Laurel Crawford, Library; Karen Harker, Libraries; Allyson Rodriguez, Libraries; Pamela Andrews, Libraries; Ernestine Bousquet, URCM.
- I. Welcome and Introductions      Welcome back to the Union Room
  - II. Approval of Minutes (May 11, 2016) [Vote]      Motion to approve minutes  
Moved by Senator Cushman  
Seconded by Senator Mehta  
Discussion: None  
Motion passes unanimously.
  - III. Faculty Senate Discussion and Faculty Feedback      Risk Management Issues:
    - Not being able to lock classrooms from the inside (addressed with Bob Brown)
    - Phone contact in some of the buildings not working well, not able to dial 911 easily
  - IV. President Neal Smatresk (absent) and Provost Finley Graves      Provost Graves:
 

**AEDs:** The President’s cabinet had first responder training. We used an AED at the training. There will be an AED machine in each building. It would be nice to make small ones available so people could purchase them. There is AED training on campus.

**Secure Door Locks:** The President, Police and Facilities are working on these items. They are looking at building codes to see how that governs the situation.

**Risk Management Staffing:** Faculty Senate will have reps on the search committees to fill risk management positions.

**Overtime Exemptions for Teaching Faculty:** US Department of Labor says teaching faculty are exempt. If you are a post doc and you are not teaching, it will apply.

**New Assistant:** Terri Day is the liaison for policy. She is already working on our space policy.

Comment: There are a number of doors that have little windows. We have security issues and doors that are installed are not secure.

Comment: It does not have to be a high tech solution. Perhaps using a bar.

Answer: We have to see what the code is.

Comment: Need better designated storm shelters

Comment: Any updates to creating exits and entrances to buildings. There is a problem getting in and out when there is an emergency.

Comment: We need more emergency call boxes.

Comment: I am a teaching fellow. Is there an active shooter plan that we need to be aware of?

Comment: Can there only be card access to Willis after midnight?

Comment: We did have the police come to our department. Could there be a video on active shooter training?

Answer: There is one on the Risk Management site, <http://emergency.unt.edu/get-prepared/Active-Shooter>.

Comment: Enrollment has not been as strong as we had hoped for. Some programs have yet to be approved. We think it will be better for the fall. We need better marketing about the programs we are offering.

V. Policy Review Update (Christy Crutsinger, James Conover) [vote]

**First read: 15.0.3 Annual Merit Policy-** it had to be broken apart so it could be managed by the administrators-also to be okay for legal sufficiency.

We'll take feedback until September.

Appeal from Policy Oversight Committee-please have your colleagues read the docs coming for first read.

Had to put some definitions-we have to do a merit review separate from the other parts.

On 15.0 Faculty, Tenure and Promotion-deals with Tenure track faculty-how they are appointed and reviewed.

-get the word out about these policies.

Course syllabus policy has two pieces to it. Includes the concept that we should have a syllabus for classes-change from previous policy-except for an exempt class.

Two pieces-all things that a class should have that are academic in nature. Take a look at the policy to make sure things are classified correctly-it is a brand new policy which is why it doesn't have a number yet.

**First reading:**

- 15.0.3 Annual Merit Review
- 15.0 Faculty Reappointment, Tenure and Promotion
- Course Syllabus Policy

**First read for deletion:**

- 19.8 Adoption & Pricing of Instructional Materials including Classroom and Supplemental Texts Authored by UNT Faculty, Staff, and Departments
- This is the old policy-it has been debated back and forth as to whether we should revise it Should we start over or should we delete it.

Comment- know that the senate voted on the whole version and it passed- most of the things have been reviewed and have been seen by the senate- please pay close attention to those kinds of things. Can't all happen at once.

Nothing new has been added

Question: Is there stuff that it new in this policy.

Take what we have and make it workable rather than start over. Comment: Let's get this done.

Comment: That's a next year's project.

Provost: Introduced Terri Day. She was an assistant to the President at Utah university-has her PhD in educational leadership.

Please get feedback into us. We want to clarify and make things workable.

**Vote:**

- Proposed Amendment to Faculty Senate Bylaws
- We've been working on this one for three years-ban aid solution was to put together committees as working group on this. They did a fantastic job
- Motion moved by Senator Peak
- Seconded by Senator Broyles
- Discussion- Refers to a UPTC appeal hearing. Can we make a change to that?
- Moved by Senator Peak to change UPTC to FGC, Seconded by Senator Broyles.

Motion carries on amendment.

Christy: Two policies approved through legal for deletion-distinguished research professor policy has been deleted, calculating sick leave policy for faculty-deleted Centers for institutes, and online programs policies have gone through PAG.

Policy office will like for policies to be smaller so they are easy to manage.

Librarians -Where will that policy sit? What makes the best sense?

- VI. Update Committee on Committees (James Conover) [Vote]
- Vote on nomination of Jennifer Lane for the Faculty Mentor Committee.  
Vote passes.  
Phil Paolino will serve on the Administrative Committee.

- VII. UUCC Update [Vote] Last set of minutes from the UUCC. We passed a bachelor of science in consumer management. We have new minors in some areas. From the College of Merchandising there was a request that did not pass due to timing.
- Minutes accepted with one abstention.
- IX. Committee on the Whole For this year-every committee has posted their final reports on the Faculty Senate website.  
 Question: Where are we going to meet?  
 We will be meeting in the Union. We are still looking for feedback.
- Comment: Can we get some help to find a space for a FS committee? We need help to meet in the Union. Finding space has been very difficult for committees.
- Comment: This is Jim Conover’s last meeting. We also have senators who are leaving us-please stand for recognition for serving for at least 3 years. They have helped contribute to the work this year.
- X. Adjournment Thank you to all.  
 Motion to adjourn  
 Moved by Senator Peak  
 Seconded by Senator Campbell  
 Meeting adjourned at 3:00pm