**This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**. Rev. 11-2021**

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***Report to the Faculty Senate Executive Committee* Date:**  12/11/2023

**“x” or circle: X**  **Mid-year report**   **End-of-year report**

**Committee Name**: Academic Affairs Committee

**Chair or Co-Chairs:**  Dr. Hae Jin Gam

**Meetings for the term/year:** November 29, 2023 ( Zoom Meeting)

**Membership and Attendance** (year-to-date attendance record):

**These column and row titles may vary based upon the nature of the committee composition. Please highlight names of members missing three or more meetings.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End**  **(if applicable)** | **Meetings Attended** | **Meetings Absent / # Excused** |
| Chair | Hae Jin Gam | ADES | 2025 | 1 |  |
| Co-chair |  |  |  |  |  |
| Secretary |  |  |  |  |  |
| Group I | Hae Jin Gam | ADES | 2025 | 1 |  |
| Group II | Vacant |  |  |  |  |
| Group III | Srinivasan Sriviliputhur | MTSE | 2026 |  | 1 |
| Group IV | Harold Lee | HTM | 2024 | 1 |  |
| Group V | Melody White | ITDS |  | 1 |  |
| Group VI | Vacant |  |  |  |  |
| Group VII | Lisa Welch | BIOL | 2026 | 1 |  |
| Group VIII | Williem Van Schalkwyk | MUVS | 2024 | 1 |  |
| Dean’s Representative | Marilyn Wiley | ROCB |  |  | 1 |
| SGA Representative | Dorcas Bisisi | SGA |  |  | 1 |
| Registrar designee | Shari Schwartz | Registrar |  | 1 |  |
| VPAA designee | Lisa Mclnye | Student Success |  | 1 |  |
|  |  |  |  |  |  |

*(Add lines as needed)*

**The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?**

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate): [bulleted list or narrative]**

* Go over the committee charges
* Revisit term limits ( students load)
  + 19 credits during S/F
  + A maximum of 9 hours in 8w1 session….
* Harold suggested to see the average of students load
* Shari Schwartz will get the data

**Ongoing/future projects: [bulleted list or narrative]**