

November 2014

Monday, November 24, 2014 11:25 AM

Agenda for our meeting this Friday:

- Welcome our newest member, Daniel Alemneh, Librarian, and Barbara Stone, Graduate Assistant.
- Review and revise our composition and charges for the coming year.
- Update from Jeanne on the attempts to find assignment for assessment.
- Proposal from UCC to collaborate to develop a workflow of additions and changes to the curriculum.

The most urgent task before us is to review our charge and specify some key action items for us to accomplish this fiscal year. Attached is the current charge. Please note that there is a distinction between the "Faculty Senate Procedures Manual Charge", which is limited to Functions, Composition & Terms and which are fairly stable, and the charges for the academic year, which change year to year.

I will provide a working draft of revisions to this document at the meeting where we can discuss the changes.

Thanks, and see you Friday at 10am in Sage 237. Refreshments will be provided (thanks, Jeanne).



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Minutes:

Attending: Karen Harker, Jeanne Tunks, Barbara Stone, Kathryn Raign, Robert Insley, Robert Renka
Not attending: Daniel Alemneh

Update from Jeanne on attempts to find assignments for assessment:

Barbara Stone (Jeanne's Doctoral Student Assistant) scoured the submissions from last Spring semester for assignments that would be appropriate for assessment. Very few submissions actually included assignments - most were empty submissions - names and courses only. Jeanne and Barbara are now meeting one-on-one with course developers to personally gather these assignments. These should be available for assessment at the beginning of the next calendar year. The committee agreed that we could wait on these and assess both the Fall and Spring courses together.

Update from Jeanne on the progress of the state THECB reviewing re-submitted courses:

No update. The courses that were declined by the state THECB (mostly capstones) have been re-submitted to the state, but we do not know when the state will review them.

Reviewed and updated the committee's official charges and composition for the Faculty Senate's Procedures Manual. Of particular concern was the composition. We agreed to open participation to tenure-track, but non-tenured faculty, at least on a limited basis. After much discussion of the exact composition, we agreed that the majority of voting members would be tenured. The

updated document is here:



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