

This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:

*The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee....*

*It shall be the responsibility of committee chairs to monitor their committee membership's status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.*

Email completed reports to [facultysenate@unt.edu](mailto:facultysenate@unt.edu).

Rev. 11-2024

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**Report to the Faculty Senate Executive Committee**

Date: November 18, 2025

"x" or circle: ☒ Mid-year report ☐ End-of-year report

Committee Name: Faculty Development Leave

Chair or Co-Chairs: Jeffrey Snider

Meetings for the term/year: [insert dates of all meetings to-date, whether electronic or in-person]

10/20 11/3

**Membership and Attendance** (year-to-date attendance record):

**These column and row titles may vary based upon the nature of the committee composition. Please highlight names of members missing three or more meetings.**

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent / # Excused
Chair	Jeffrey Snider	MUVS	2026	2	
Co-chair					
Secretary					
Group I	Jongsoo Lee	SPAN	2026	2	
Group II	VACANT				
Group III	Lotfi Benothmane	CSE	2027	2	
Group IV	VACANT				
Group V	Priyali Rajagopal	MKTG	2027	2	
Group VI	VACANT				
Group VII	Paul Hudak	GEOG	2028	2	
Group VIII	(Jeffrey Snider)				
At-large					

(Add lines as needed)

Do any membership positions need to be replaced at this time due to non-attendance or a leave of members? If so, which positions? (This assumes proper notice was provided per the Procedures Manual; example correspondence and explanation of notice may be found in the [Committee Chair Tool Kit.](#))

\*Representatives for Groups II, IV, and VI are needed

The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office [facultysenate@unt.edu](mailto:facultysenate@unt.edu).) Do your committee charges remain relevant? If not, what changes to the charges do you propose?

Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate): **[bulleted list or narrative]**

\*Reviewed over 50 FDL applications and submitted recommendations to Provost's Office. Reviewed Fall, 2024 FDLs left over from summer.

Ongoing/future projects: **[bulleted list or narrative]**

Review Spring, 2025 FDLs.