This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:

> *The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….*

> *It shall be the responsibility of committee chairs to monitor their committee membership's status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.*

Email completed reports to \underline{\text{facultysenate@unt.edu}}. **Rev. 11-2021**
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Report to the Faculty Senate Executive Committee   Date: April 5, 2024

"x" or circle: _____ **Mid-year report**   **V**_____ **End-of-year report**

Committee Name: Academic Affairs

Chair or Co-Chairs: _____ Dr. Hae Jin Gam

Meetings for the term/year: April 5, 2024 (Zoom Meeting)

Membership and Attendance (year-to-date attendance record):

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent / # Excused
Chair	Hae Jin Gam	ADES	2025	2	
Co-chair					
Secretary					
Group I	Hae Jin Gam	ADES	2025	2	
Group II	Vacant				
Group III	Srinivasan Sriviliputhur	MTSE	2026	1	1
Group IV	Harold Lee	HTM	2024	2	
Group V	Melody White	ITDS		2	
Group VI	Vacant				
Group VII	Lisa Welch	BIOL	2026	2	
Group VIII	Williem Van Schalkwyk	MUVS	2024	2	
Dean's Representative	Marilyn Wiley	ROCB		1	1
SGA Representative	Dorcas Bisisi	SGA			2
Registrar designee	Shari Schwartz	Registrar		2	
VPAA designee	Lisa McInye	Student Success		2	

(Add lines as needed)
The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the

Faculty Senate office facultysenate@unt.edu.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?

Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate): [bulleted list or narrative]

- Schwartz, Shari articulated a 8 week sessions term limit. The committee reviewed changes and agreed on sending to the faculty senate to vote. This is included in Appendix 1.
- Lisa McIntyre presented revisions to the audit policy, and the committee made several recommendations and this is included in Appendix 2.
    - Clarify the language regarding who will be contacted and approved for audit enrollment.
    - Specify the enrollment period.
    - Lisa McInye will send the revised draft and will ask the committee vote electronically
- As Dr. Hae Jin Gam will be on the developmental Leave, Dr. William Van Schalkwyk volunteered to be a chair if he is re elected for Fall 2025.

Appendix 1

8 Week Sessions – Term Limits

Undergraduate Catalog (Student Load)

Fall/spring

Undergraduate - The normal load for full-time undergraduate students is 15 semester hours for each fall or spring term/semester, or 30 hours for the nine-month academic year.

During the fall/spring terms, a full-time undergraduate student with a GPA of less than 3.000 may select multiple sessions for a maximum of 19 semester hours.

An undergraduate student with a GPA of at least 3.000 may enroll for a maximum of 21 hours for the fall or spring term/semester by meeting the following conditions:
1. at least a 3.000 GPA on a minimum 15-hour residence load for the term/semester just completed
2. at least a 3.000 GPA on a minimum 12-hour residence load for the summer term/semester just completed, or
3. at least a 3.000 GPA on all work completed at UNT and a minimum 24 hours of credit in residence.

Note: For 3W1 (three week one) the normal load for full-time students is 3 hours. Undergraduate students may schedule a maximum of 4 hours in 3W1 session.

Undergraduate students may schedule a maximum of 9 hours in 8W1 session, and a maximum of 9 hours in 8W2 session. During the spring term, students may schedule a maximum of 4 hours in the Winter Session.

Summer

Undergraduate - The normal load for full-time students is 12 hours for the summer term/semester.

During the summer term/semester, a full-time undergraduate student with a GPA of more than 3.000 may select multiple sessions for a maximum of 18 semester hours.

Undergraduate students may schedule a maximum of 4 hours in 3W1 session, a maximum of 9 hours in 8W1 session, a maximum of 8 hours in 5W1 session, a maximum of 7 hours in 5W2 session, and a maximum of 15 hours in 10W session.

Note: For 3W1 (three week one) the normal load for full-time students is 3 hours. Undergraduate students may schedule a maximum of 4 hours in 3W1 session.

Appendix 2

With an undergraduate, non-degree seeking option tentatively planned to be available starting summer 2024 and with non-degree seeking students possibly wanting to audit courses, a review of the current audit policy was completed and suggested copy changes are below. The only significant change is that students will be officially registered in the courses with a grade of AU recorded on their official student record. In the past, student simply gained permission in the academic areas and a form was submitted to student accounts.

Current Audit Policy

Auditing

Individuals fully eligible to enroll in the university may attend a class as an auditor with written permissions from the department chair and the dean of the college or school in which the course is taught. The auditor will not receive college credit for the course, and cannot claim credit based on attendance; they will not be included on the class roll, and the instructor will not accept any papers, tests or examinations from the auditor.

Auditors pay a fee only one required audit fee per semester, regardless of the number of courses audited. Tuition and fee information is available online at sfs.unt.edu.

Permission forms for auditors are available to request after classes begin in the offices of the academic deans; the forms are not available during the official registration period.

A person 65 years of age or older may enroll as an auditor and observer without credit and without payment of a fee, if space is available and if approved by the department chair and the appropriate dean. Such enrollment entitles the person to library privileges, but not to instruction in applied music or physical education, the use of laboratory equipment and supplies, or admission to university-sponsored fine arts events. (Texas Education Code, Subchapter 54, Section 54.210 as added in 1975)

Suggested New Audit Policy Copy

Auditing

Admitted students may elect to audit a course for no academic credit.

- *Students elect to audit a course in consultation with their academic advisor. Election must occur by the census date for the term/session. Once the election is made a change cannot be made after the census date.*

- *If the course enrollment reaches the maximum capacity, students will not be allowed to audit the course.*

- *Auditors cannot claim credit based on attendance or petition to change the course to academic credit after census for that term.*

- *Auditors will be included on the class roll; however, the instructor will not require or accept any papers, tests, or examinations.*

- *Auditors pay a fee per semester, regardless of the number of courses audited. Tuition and fee information is available online at sfs.unt.edu.*

- *Auditing a credit-bearing course does not change the status of the course from being an academic credit course to a noncredit credit course.*

- *Auditors are expected to abide by all class policies and procedures including regular and timely attendance.*

- *A grade of AU is assigned to students and will appear on their academic transcript.*

- *A person 65 years of age or older may enroll as an auditor and observer without credit and without payment of a fee, if space is available and if approved by the department chair and the appropriate*