

# 2024 PIPER PROFESSOR AWARD

## UNT ELIGIBILITY AND NOMINATION REQUIREMENTS

**ELIGIBILITY:** **Must be nominated through college/university president's office.** The candidate for the award may be a full-time instructor, program director, chair, or dean, but upper-level administrators **must have taught at least one course within the last five years.**

### Required Nomination Materials:

- The completed and signed [Piper Professor Award nomination form](#) (College fills out part A, nominee fills out part B). NOTE: If additional space is needed in a section, insert "See Attachment # \_\_\_" in the section and use a Word document for this information with the corresponding attachment number. For additional information see the [Comptroller's website](#).
  - ***Please Note:*** Per UNT's requirement, the President must also be a signatory on Part A, page 3. Accordingly, **each nomination packet must include a completed Part A, page 3 *in duplicate* – one page signed by the department or college administrator (department-level administrator or dean) providing the information in Part A, and one page completed with the same information, but left unsigned.**
- In addition to the two-part form, **up to five** letters of recommendation may also be submitted as part of the nomination. These letters may be from members of the nominee's administration, colleagues, and/or from current and former students of the nominee.
- Supplemental materials per the discretion of the nominee and nominating department, though the Piper Foundation advises ***these materials should be limited.***

Please note that any incorrect/incomplete packages must be received by the Faculty Senate recommendation committee. All applications must be emailed **in one pdf document** to [FacultySenateAwards@unt.edu](mailto:FacultySenateAwards@unt.edu) **by Monday, October 16, 2023, 5 p.m.**