

MINUTES
GRADUATE COUNCIL
September 18, 2014

Note: Course changes and additions will not take effect until they are listed in the graduate catalog. Items marked with an asterisk (*) must have approval by the Texas Higher Education Coordinating Board before listing in the graduate catalog. Items marked with a plus (+) must be approved by the Department of Education before being listed in the graduate catalog.

IN ATTENDANCE: Scanned & Uploaded to SharePoint

Absence: Matthew Eshbaugh-Soha (PSIC); Jennifer Lane (MUSIC)

Dr. Jim Conover, Chair, of the UNT Faculty Senate addressed

- Offered Charge: Maintain the quality of UNT Graduate Education. Faculty Senate has the issue brought to larger Faculty Senate encouraged to bring this forward as a charge of the Graduate Council.
- Student classroom expectation/expectation of the faculty (what is reasonable?)
 - Summer requirement/faculty
 - Ex: Dissertation committees/Chair of dissertation committee
 - Research faculty/responsibility (9 months vs 12 months)

**The Graduate Council has a responsibility and should set standards for how a faculty member serves students.*

I. ANNOUNCEMENTS

- I-1 Welcome newly elected Graduate Council Member:
Dr. Matthew Eshbaugh-Soha (PSCI) - GROUP IV
- I-2 Faculty Excellence Award 2014 winners:
Dr. Guido Verbeck - UNT Teacher Scholar
Dr. Paul Dworak - Distinguished Teaching Professor

II. ACTION ITEMS

- II-1 Nomination of the Graduate Council Faculty Chair
Dr. Nick Evangelopoulos unanimously voted in as Graduate Council Faculty Chair.

III. MINUTES

- III-1 Approval of June 2014 Meeting Minutes
Kind amendment with the approval of the minutes

IV. REQUEST FOR NEW COURSE

College of Information Department of Library and Information Sciences

IV-1 INFO 5224 Metadata for Information Organization and Retrieval II– 3 hours

Examination of current trends in metadata theory and practice. Exploration of metadata quality and interoperability and their implications for retrieval of information resources. Application and evaluation of metadata standards, element sets, and syntaxes for representing and organizing information resources in the digital environment. Exploration of digital repositories for storing information objects, their associated metadata, and making those objects and metadata searchable. Analysis of metadata practices and applications in digital libraries and repositories.

**Supplemental changes were made on submission (SLIS → INFO)*

IV-1 APPROVED

V. REQUEST FOR ADD/DELETE OF PROGRAMS AND LOCAL CONCENTRATIONS

None

VI. REQUEST FOR GRADUATE ACADEMIC CERTIFICATES

None

VII. REQUEST FOR CHANGE IN PROGRAM/ACADEMIC UNIT

College of Education Department of Counseling & Higher Education

VII-1 The Department of Counseling & Higher Education requests reformatting requirements of Ph.D. in Counseling to be more clear. The request also includes minimum requirement of semester credit hours from 72 semester hours to 63 semester hours.

*(*Pulled from May Graduate Council – VIII-1)*

Justification:

We reformatted requirements to be more clear.

In 2009, CACREP began the process of increasing credit hours required for some master's degrees from 48 to 60 hours. The transition was designed to take place over a period of eight years, and not all master's programs were impacted. Because the doctoral program requires a master's in counseling as a prerequisite, some candidates are entering the doctoral program with 48 hour master's degrees, and others begin study with 60 hour master's degrees including more intensive

coverage of topics previously included as doctoral program electives. This trend will continue for years to come.

In many cases, the difference between 48 and 60 hour master's programs included courses that students traditionally completed as doctoral program minor/elective options. The proposed change will allow students who have completed more intensive master's programs to complete fewer doctoral program elective/minor courses; students who have had less intensive master's degrees will continue to complete traditional doctoral program requirements. As noted in the revised copy, doctoral student appeal for exemption from the 9 credit hour requirement will be made to the major professor (appointed at the end of first year of study) and considered on a case-by-case basis. Deciding factors about appropriateness for exemption will include the doctoral student's specialty area of focus and knowledge and skills demonstrated during the provisional admission period. For these reasons, we would continue to market the doctoral program as requiring 9 hours of minor/elective credits and framing the exemption as a possibility but not a guarantee.

VII-1 APPROVED

VIII. REQUEST FOR ADD/DELETE OF DEGREE/ MAJOR/ PROFESSIONAL FIELD/CONCENTRATION/OPTION/MINOR/ACADEMIC UNIT

VOTE IN BLOCK: VIII-1 and VIII-2 APPROVED

College of Merchandising, Hospitality & Tourism Department of Hospitality and Tourism Management

VIII-1 The Department of Hospitality and Tourism Management requests to delete a MBA/MS with a Major in Hospitality Management.

Justification: In the years we have had this program, we have seen limited success, extended times to graduation, and complex advising that has necessitated a dedicated faculty advisor. In addition, UNT record systems have not been able to accurately count the dual majors for BOTH program; instead these students get classified in EITHER CMHT or COB-not both. In terms of student success, very few have completed the program; students complain of burnout and end up not completing either degree. With limited resources, we need to refocus our graduate program on the single MS major.

Department of Merchandising & Digital Retailing

VIII-2 The Department of Merchandising & Digital Retailing requests to delete a MBA/MS with a Major in Merchandising.

Justification: In the years we have had this program, we have seen limited success, extended times to graduation, and complex advising that has necessitated a dedicated faculty advisor. In addition, UNT record systems have not been able to accurately count the dual majors for BOTH program; instead these students get classified in EITHER CMHT or COB-not both. In terms of student success, very few have completed the program; students complain of burnout and end up not completing either degree. With limited resources, we need to refocus our graduate program on the single MS major.

IX. REQUEST ADD/CHANGE TEACHER CERTIFICATE PROGRAM

None

X. REQUEST FOR DUAL OR JOINT DEGREE PROGRAMS

None

XI. CONSENT CALENDAR

VOTE AS BLOCK, XI-1, XI-2: APPROVED

A. Change

**College of Information
Department of Library and Information Sciences**

XI-1 INFO 5210 – Resource Description and Access I
(Change course title, prefix of the course, description, and prefix of prerequisite/~~from SLIS~~ to **INFO**)

New Course Title: **Resource Description and Access I** ~~Organization and Control of Information Resources I~~

Prerequisite: ~~SLIS~~ **INFO 5220** or consent of department

New Description: Descriptive and subject cataloging to represent multiple forms of information resources in bibliographic databases. Cataloging models, standards, and codes (Functional Requirements for Bibliographic Records, Resource Description and Access, Anglo-American Cataloging Rules 2, Machine Readable Cataloging); creation and application of name and subject access points using authority records (Functional Requirements for Authority Data, Library of Congress and OCLC authority databases); principles of subject analysis and representation, subject heading construction, and subject classification (Library of Congress subject headings; Library of Congress Classification System) use and maintenance of online bibliographic utilities and cataloging tools and resources.

**XII-97 Pulled from June Graduate Council Meeting*

XI-2 INFO 5220 – Resource Description and Access II (*XII-96 Pulled from June Graduate Council Meeting)

(Change course title, prefix of the course, description, and prefix of prerequisite/from SLIS to INFO)

New Course Title: **Resource Description and Access II** ~~Organization and Control of Information Resources II~~

Prerequisite: ~~SLIS~~ **INFO 5210**

New Description: Advanced Descriptive and subject cataloging to represent multiple forms of information resources in bibliographic databases. In-depth study of cataloging models, standards, and codes (Functional Requirements for Bibliographic Records, Resource Description and Access, Anglo-American Cataloging Rules 2, Machine Readable Cataloging); creation of name and subject access points authority records (Functional Requirements for Authority Data, Functional Requirements for Subject Authority Data, Library of Congress and OCLC authority databases); advanced principles of subject analysis and representation, subject heading construction, and subject classification (Library of Congress subject headings, Library of Congress Classification System, etc.); use of professional metadata creation tools (OCLC Connexion, etc.); issues of cataloging quality and future directions in development of library cataloging.

**XII-96 Pulled from June Graduate Council Meeting*

XII. DISCUSSION ITEMS

IV-1 McNair Director's Retreat

Dr. Wardell is going to reach out to McNair directors regarding admission and continue process of bringing directors to campus each summer. It was a very successful venture and directors seemed impressed by UNT's offerings.

Dr. Wardell is also considering the option of offering Graduate "online" fair with McNair directors. If you know of the director who would be interested, please be sure to let Dr. Wardell know.

IV-2 Doctoral student and how to urge...

"Should we, and if so how should we, encourage doctoral programs to urge their students to advance, rather than merely reproduce, their disciplines?"

Dr. Wardell observed that many dissertations he has reviewed recently, as part of a larger CGS committee, seem to lack any groundbreaking research. How can we encourage students to advance their discipline as opposed to re-introducing it?

Concern that programs are too structured around credits and the sequencing of courses, in turn taking away the structure of research and faculty input.

- Lack of funded research projects (Data collection... too expensive)
- Due to the structure of the degree programs, allowing students to take courses other than their own discipline can be an issue.
- For some programs, professor's reputation would bring exceptional doctoral candidate to UNT.
- Once students are accepted into a program, faculty must be willing to commit to candidates and to graduate.
- It may be beneficial to bring back dissertation committees with involvement of external faculty members to measure quality of student's work.
- Ongoing issue of providing tuition assistance.

Graduate Reader time in production does impact this issue.

- Quality of dissertation
- Faculty expectation (Integrity)
- Editorial issue vs. quality issue
- Personnel issue for the format editing

Highlight innovative dissertation (Graduate School Newsletter)

IV-3 Dissertation Committees

Dr. Sayler addressed the committee with a departmental policy draft:

- Make-up of the committee: How can we guide faculty to put together good committees?
- Chair's responsibility
- Matching experts in its field.
- What is the definition of academic freedom?
- External committee member: Must be well defined on guideline. This particular faculty should be responsible for quality control/Necessary to be prepared in advance to perform proper job-duty.
 - Funding vs. current University financial issues
 - High quality faculty (integrity)
 - Willingness to provide opportunity workable to students to advance

PhD Student Handbook for faculty use: Should be available of department-level

- Best practices/Guideline document
- Where is the desirable? Send assembled handbook and send them over to Megumi before next meeting.