**This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** **facultysenate@unt.edu****. Rev. 11-2021**

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***Report to the Faculty Senate Executive Committee* Date:**  5/2/2022

**“x” or circle:**   **Mid-year report X**  **Year-end report**

**Committee Name**: Committee on Committees

**Chair or Co-Chairs: Chris Lam**

**Meetings for the term/year:** [insert dates of all meetings to-date, whether electronic or in-person]

 9/24/21 (Zoom); April 8, 2022 (Virtual)

**Membership and Attendance** (year-to-date attendance record):

**These column and row titles may vary based upon the nature of the committee composition. Please highlight names of members missing three or more meetings.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End****(if applicable)** | **Meetings Attended** | **Meetings Absent / # Excused** |
| Chair | Scott belshaw | DCJ | 2022 |  |  |
| Co-chair | Jacqueline Walker | ENGL | 2022 |  |  |
| Secretary | William Cherry | MATH | 2022 |  |  |
| Group I | Chris Lam | TECM | 2022 | 2 | 0 |
| Group II | Vacant |  |  |  |  |
| Group III | Sundeep Mukherjee | MSE | 2023 | 2 | 0 |
| Group IV | Melissa McKay | NCf | 2023 | 2 | 0 |
| Group V | Paul Hutchison | ACCT | 2022 | 1 | 1 (excused) |
| Group VI | Jeannette Ginther | TEA | 2023 | 2 | 0 |
| Group VII | Karen Anderson-Lain | COMM | 2023 | 1 | 1 (excused) |
| Group VIII | William Joyner | MUVS | 2023 | 2 | 0 |
| At-large | Andrew May | MUCS | 2023 | 2 | 0 |

**The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office** **facultysenate@unt.edu****.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?**

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate): [bulleted list or narrative]**

* Filled as many open positions as possible hroughout the AY 2021-2022
* Reset committee membership to make only approximately half the committee roll off each year

**Ongoing/future projects: [bulleted list or narrative]**

* Hand off chair position to Melissa McKay