**This template is provided as guidance in assisting committees to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** **facultysenate@unt.edu****.**

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***Report to the Faculty Senate Executive Committee* Date:**  May 21, 2021

**“x” or circle:**   **Mid-year report X**  **Year-end report**

**Committee Name**: Committee on Committees

**Chair or Co-Chairs: William Cherry (outgoing) & Chris Lam (incoming)**

**Meetings for the term/year:** [insert dates of all meetings to-date, whether electronic or in-person]

**Membership and Attendance** (year-to-date attendance record):

Committee on Committees reports to Senate monthly. Not included in the count below was a meeting held at the March Senate meeting to discuss a procedure for determining the initial at-large members of the newly created Committee on the Status of Faculty with Disabilities

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End****(if applicable)** | **Meetings Attended****(not counting Senate meetings)** | **Meetings Absent** **(not counting Senate meetings)** | **Electronic Votes Cast** | **Electronic Votes Missed** |
| Senate Chair | Jennifer Lane | MUVS | 2021 | 1 | 0 | 1 | 0 |
| Senate Vice Chair | Scott Belshaw | CJUS | 2021 | 0 | 1 | 1 | 0 |
| Senate Secretary | Jacqueline Walker | ENGL | 2021 | 1 | 0 | 0 | 1 |
| Group I | Chris Lam | TECM | 2022 | 1 | 0 | 1 | 0 |
| Group II | Erin O’Toole | LIBR | 2021 | 1 | 0 | 1 | 0 |
| Group III | William Cherry | MATH | 2021 | 1 | 0 | 1 | 0 |
| Group IV | Camilo Ruggero | PSYC | 2021 | 0 | 1 | 1 | 0 |
| Group V | Paul Hutchison | ACCT | 2022\* | 1 | 0 | 1 | 0 |
| Group VI | Tao Zhang | KHPR | 2021 | 0 | 1 | 1 | 0 |
| Group VII | Lee Hughes | BIOL | 2021\* | 1 | 0 | 1 | 0 |
| Group VIII | Mario Tooch | DANC | 2022\* | 1 | 0 | 1 | 0 |
| At-large | Nancy Stockdale | HIST | 2021\* | 0 | 1 | 1 | 0 |

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):** For the first time in many years, we fulfilled our main responsibility by nearly fully staffing all standing and administrative committees. We renamed some committees to reflect their purpose better as they represent faculty. We also tried a novel rank-choice-voting approach to fill the at-large positions on the newly created *Committee on the Status of Faculty with Disabilities*.

**Ongoing/future projects:** As there have been issues with committee membership and term requirements, we are still slowly bringing committees back into compliance with all relevant rules in the Senate Procedures manual, as new nominations are made and terms of existing members naturally expire.

**Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?**

Yes.

**What are the reasons why this committee should continue as a standing committee for the Faculty Senate?**

Otherwise, someone in authority with Faculty Senate would need to take primary responsibility for recruiting nominees for other standing and administrative committees.