Report to the Faculty Senate Executive Committee Date: January 27, 2020

"x" or circle: X Mid-year report _____ Year-end report

Committee Name: Faculty Development Leave Committee

Chair or Co-Chairs: Felix Olschofka

Meetings for the term/year: [insert dates of all meetings to-date, whether electronic or in-person]

November 7, 2019 (in-person); November 14, 2019 (electronic)

Membership and Attendance (year-to-date attendance record):
[These column and row titles may vary based upon the nature of the committee composition]

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent (# Excused)
Chair	Felix Olschofka (Group VIII)	MUIS	2020	2	
Co-chair					
Secretary					
Group I	Jiyoung Yoon	WLLC	2020	1	1 excused
Group II	Ana Cleveland	IS	2020	2	
Group III	William Cherry	MATH	2021	2	
Group IV	Peter Johnstone	DCJ	2020	2	
Group V	Danielle Cooper	MGMT	2022	0*	2 excused
Group VI	Janelle Mathis	TEA	2021	2	
Group VII	Holly Vaughn	COMM	2021	2	
Group VIII					
At-large					

* elected to the committee after the two November meetings took place.

Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):
See Minutes below:

FDL Committee Minutes 7 November 2019
College of Music, Dean's Conference Room, 1:30-3pm
Present: Felix OLSCHOFKA (Chair), William CHERRY, Ana CLEVELAND, Holley VAUGHAN, Janelle MATHIS, Peter JOHNSTONE

1) Approved minutes of FDL 2018
2) Jiyoung YOUN was excused from the meeting. She shared FDL evaluations with Chair via an email.
3) Review of candidate list. 38 Applicants. 35 new, 3 deferred
4) Discussion of FDL candidate applications and the request from UNT provost that FDL committee implement a system of ranking merit/little merit
5) Committee requested that FDL Chair sought clarification from UNT provost over the FDL committee charge and that direction is given over the criteria for merit ranking
6) Adjourned

FDL Committee Minutes 14 November 2019 (electronic)
Present: Felix OLSCHOFKA (Chair), Jiyoung YOON, William CHERRY, Ana CLEVELAND, Holley VAUGHAN, Janelle MATHIS, Peter JOHNSTONE

1) Electronic meeting via email.

2) UNT provost provided clarification via email over the committee charge: “The committee serves as quality control – otherwise there is no purpose to the committee. If there are applications for which the committee does not believe rise to the approving this should be note.” (Nov. 8, 2019)
3) Review of candidate list. 38 Applicants. 35 new, 3 deferred
4) 32 applications were forwarded to the Provost with positive recommendation, three with negative recommendation.
5) Adjourned

Ongoing/future projects:
Creation of FDL evaluation criteria (rubric) for FDL committee members

Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?