**2022 PIPER PROFESSOR AWARD**

**UNT ELIGIBILITY AND NOMINATION REQUIREMENTS**

**ELIGIBILITY:** **Must be nominated through college/university president’s office.** The candidate for the award must be ***a full-time instructor***. *Administrators, including those who teach, are not eligible to apply*.

**Required Nomination Materials:**

* The completed and signed [Piper Professor Award nomination form](https://comptroller.texas.gov/programs/education/msp/funding/programs/ppnominationform.pdf) (College fills out part A, nominee fills out part B).  NOTE: If additional space is needed in a section, insert "See Attachment # \_\_" in the section and use a Word document for this information with the corresponding attachment number. For additional information see the [Comptroller’s website](https://comptroller.texas.gov/programs/education/msp/funding/programs/ppnominationform.php).
	+ ***Please Note:*** Per UNT’s requirement, the President must also be a signatory on Part A, page 3.  Accordingly**, each nomination packet must include a completed Part A, page 3 *in duplicate* – one page signed by the department or college administrator providing the information in Part A, and one page completed with the same information, but left unsigned.**
* In addition to the two-part form, **up to five** letters of recommendation may also be submitted as part of the nomination. These letters may be from members of the nominee’s administration, colleagues, and/or from current and former students of the nominee.
* Supplemental materials per the discretion of the nominee and nominating department, though the Piper Foundation advises ***these materials should be limited***.
* **CHECK THE APPLICATION PACKET FOR FULL COMPLIANCE/COMPLETION PRIOR TO SUBMISSION!**

In order to meet the state deadline for receipt of each university’s chosen nominee, all UNT nomination/application packets must be fully completed and turned in to the Faculty Senate office via email **in one pdf document** per nominee toFacultySenateAwards@unt.edu  **by Monday, October 18, 2021, 5 p.m.**

**No deadline exceptions can be made due to the tight scheduling for nomination submission to the State.**