**2025 PIPER PROFESSOR AWARD**

**UNT ELIGIBILITY AND NOMINATION REQUIREMENTS**

**ELIGIBILITY:** The candidate for the Piper Professor award may be a full-time instructor, program director, chair, or dean, but upper-level administrators **must have taught at least one course within the last five years**.

The Faculty Awards committee makes a recommendation of a nominee to the President; the President’s office submits the nomination to the Piper Foundation by the deadline.

**Required Nomination Materials:**

* The completed and signed [Piper Professor Award nomination form](https://comptroller.texas.gov/programs/education/msp/funding/programs/ppnominationform.pdf) (College fills out part A, nominee fills out part B).  NOTE: If additional space is needed in a section, insert "See Attachment # \_\_" in the section and use a Word document for this information with the corresponding attachment number. For additional information see the [Comptroller’s website](https://comptroller.texas.gov/programs/education/msp/funding/programs/ppnominationform.php).
  + ***Please Note:*** Per UNT’s requirement, the President must also be a signatory on Part A, page 3.  Accordingly**, each nomination packet must include a completed Part A, page 3 *in duplicate* – one page signed by the department or college administrator (department-level administrator or dean) providing the information in Part A, and one page completed with the same information, but left unsigned.**
* In addition to the two-part form, **up to five** letters of recommendation may also be submitted as part of the nomination. These letters may be from members of the nominee’s administration, colleagues, and/or from current and former students of the nominee.
* Supplemental materials per the discretion of the nominee and nominating department, though the Piper Foundation advises ***these materials should be limited***.

Please note that any incorrect/incomplete packages must be received by the Faculty Senate recommendation committee. All applications must be ***emailed in one pdf document*** to[FacultySenateAwards@unt.edu](mailto:FacultySenateAwards@unt.edu) **by 5:00 p.m. Friday, October 11, 2024.**