**This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**. Rev. 11-2021**

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***Report to the Faculty Senate Executive Committee* Date:**  4/5/2022

**“x” or circle:**   **Mid-year report**  X **Year-end report**

**Committee Name**: Faculty Development Leave

**Chair or Co-Chairs:** Danielle Cooper

**Meetings for the term/year:** 9/28/21; 10/12/21; 11/11/21

**Membership and Attendance** (year-to-date attendance record):

**These column and row titles may vary based upon the nature of the committee composition. Please highlight names of members missing three or more meetings.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End**  **(if applicable)** | **Meetings Attended** | **Meetings Absent / # Excused** |
| Chair | Danielle Cooper |  |  |  |  |
| Co-chair |  |  |  |  |  |
| Secretary |  |  |  |  |  |
| Group I | Jiyoung Yoon | SPAN | Ends 2023 | 3 |  |
| Group II | Ana Cleveland | LIS | Ends 2023 | 2 | 1 Excused |
| Group III | William Cherry | MATH | Ends 2024 | 3 |  |
| Group IV | Janice Hauge | ECON | Ends 2024 | 3 |  |
| Group V | Danielle Cooper | MGMT | Ends 2022 | 3 |  |
| Group VI | Janelle Mathis | TEA | Ends 2024 | 3 |  |
| Group VII | Paul Hudek | GEOG | Ends 2024 | 3 |  |
| Group VIII | Jaqueline Vickery | MRTS | Ends 2023 | 2 | 1 Excused |
| At-large |  |  |  |  |  |

**The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?**

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate): Reviewed Faculty Development Leave Applications, Submitted Recommendations to the Provost Office, Notified Applicants of Recommendations**

**Ongoing/future projects: Faculty Development Leave Workshop To Be Held April 13th in conjunction with Faculty Success**