***Report to the Faculty Senate Executive Committee* Date:**  1-20-2022

**“x” or circle:** X  **Mid-year report**   **Year-end report**

**Committee Name**: Charter and Bylaws

**Chair or Co-Chairs: Sophie Morton (Group I – WLLC)**

**Meetings for the term/year:** [insert dates of all meetings to-date, whether electronic or in-person]

10/12; 11/5; 11/12

**Membership and Attendance** (year-to-date attendance record):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End****(if applicable)** | **Meetings Attended** | **Meetings Absent / # Excused** |
| ChairGroup I | Sophie Morton | WLLC  | 2022 | ALL |  |
| Group II | Jodi Philbrick | Information Science | 2023 | ALL |  |
| Group III | William Cherry | Mathematics | 2022 | ALL |  |
| Group VIII | Jennifer Lane | Vocal Studies | 2023 | ALL |  |
| Faculty Policy Oversight Committee | Adam Chamberlin | Dance and Theater | 2022 | ALL |  |

**The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office** **facultysenate@unt.edu****.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?**

* Yes, until the Charter and Bylaws documents are voted on by the entire Faculty.

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

* Proposal to Faculty Senate: 2nd read Charter and Bylaws revisions.
* Proposal to Faculty Executive Committee: Administrative titles list for Procedure manual
* Reviewed comments from General Counsel.
* Minor edits (non-substantive) to Charter and Bylaws documents

**Ongoing/future projects:**

* Finalize Charter and Bylaws revisions / edits
* Present documents to UNT Faculty for vote