Report to the Faculty Senate Executive Committee **Date:** 1-15-21

"x" or circle: X **Mid-year report** _____ **Year-end report**

Committee Name: Charter and By-Laws

Chair or Co-Chairs: Sophie Morton

Meetings for the term/year: [insert dates of all meetings to-date, whether electronic or in-person]

Membership and Attendance (year-to-date attendance record):
[These column and row titles may vary based upon the nature of the committee composition amend as needed.]

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent (# Excused)
Chair	Sophie Morton	WLLC, CLASS (Group I)	2022	3/3	
Group II	Jodi Philbrick	Information Science, COI	2023	3/3	
Group III	William Cherry	Mathematics, COS	2022	3/3	

Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):

- Finalized Faculty Senate Charter Revision
- Submitted revised Charter to Executive Committee

Ongoing/future projects:

- Revise Faculty Senate By-Laws

Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?

- Yes.

What are the reasons why this committee should continue as a standing committee for the Faculty Senate?

- By Laws need revision and editing.
- The revised Charter may need further editing.