**This template is provided as guidance in assisting committees to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** **facultysenate@unt.edu****.**

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***Report to the Faculty Senate Executive Committee* Date:**  Jan 2021

**“x” or circle:** x.  **Mid-year report**   **Year-end report**

**Committee Name**: Teaching Fellow/Teaching Assistants

**Chair or Co-Chairs:**  Daniel Cook

**Meetings for the term/year:** [insert dates of all meetings to-date, whether electronic or in-person]

All correspondence has been done via email. No official meetings have taken place.

**Membership and Attendance** (year-to-date attendance record):

**[These column and row titles may vary based upon the nature of the committee composition amend as needed.]**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End****(if applicable)** | **Meetings Attended** | **Meetings Absent (# Excused)** |
| Chair | Daniel Cook |  |  |  |  |
| Co-chair |  |  |  |  |  |
| Secretary |  |  |  |  |  |
| Group I | Hae Jin Gam | ADES | 2022 |  |  |
| Group II | Oksana Zavalina | IS | 2022 |  |  |
| Group III | Pieter Allaart | MATH | 2021 |  |  |
| Group IV | Yu Kelly Shi | DPA | 2021 |  |  |
| Group V | Valarie Bell | ITDS | 2022 |  |  |
| Group VI | Cindy Watson | TNTX | 2023 |  |  |
| Group VII | David Hoeinghaus | BIOL | 2020 |  |  |
| Group VIII | Daniel Cook | MUCE | 2022 |  |  |
| At-large |  |  |  |  |  |

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate): [bulleted list or narrative]**

The chair, in conjunction with Jill Stover, approved this year’s award criteria for dispersal. This has gone out and presumably the application process is ongoing. The full committee has not taken any action so far this academic year aside from filling vacancies in membership. The majority of our work will be in the spring, upon evaluation of the proposals that we receive.

**Ongoing/future projects: [bulleted list or narrative]**

I am pleased that we have already re-evaluated how to solicit information and change the criterion for awards to be more inclusive in future years. The one charge that we haven’t really addressed yet is to determine how departments evaluate their TF/TAs and provide assistance for that. Last year, we started to look into building a ‘best practices’ database for TF/TAs to be more successful, but UNT already provides a ton of resources in training TF/TAs that it didn’t seem that relevant, in the end.

**Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?**

Yes. While the primary charge of determining award recipients may be a very specific one, it still keeps us quite busy in the spring.

**What are the reasons why this committee should continue as a standing committee for the Faculty Senate?**

The nature of reviewing all the applications that come in is, while enjoyable, quite time consuming. By having a standing committee in existence to review these, the Senate can count on a task that is done consistently and at a high level.