

This template is provided as guidance in assisting committees to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:

*The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee....*

*It shall be the responsibility of committee chairs to monitor their committee membership's status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.*

Email completed reports to [facultysenate@unt.edu](mailto:facultysenate@unt.edu).

**Report to the Faculty Senate Executive Committee** Date: January 19, 2021

“x” or circle:  X  Mid-year report   Year-end report

**Committee Name:** University Undergraduate Curriculum Committee (UUCC)

**Chair or Co-Chairs:** April Prince & Kimberly Faris

**Meetings for the term/year:** September 2, October 7, November 4, December 2 [Fall 2020 semester meeting dates]

**Membership and Attendance** (year-to-date attendance record):

[These column and row titles may vary based upon the nature of the committee composition amend as needed.]

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent (# Excused)
Group I	Laetitia Knight	WLLC	2023	3	0(0)
Group I	Tatiana Filosofova	WLLC	2021	3	0(0)
Group II	Brea Henson	LIBR	2023	3	0(0)
Group II	Donna Arnold	LIBR	2021	3	0(0)
Group III	Bibhudutta Rout	PHYS	2023	0	2(0)
Group III	Haifeng Zhang	MEEN	2023	2	2(0)
Group IV	Jessica Craig	CJUS	2021	4	0(0)
Group IV	Glen Biglaiser	PSCI	2021	3	1(0)
Group V	Ann Afflerbach	HTM	2023	4	0(0)
Group V	Tina Mims	MLOM	2022	2	1(0)
Group VI	Lauren Kelly	EPSY	2023	1	0(0)
Group VI	Kelley King	TEA	2023	1	0(0)
Group VII	Matthew Painter	SOCI	2023	1	2(0)
Group VII	VACANT				
Group VIII	James Martin	MRTS	2021	3	1(0)
Group VIII	<b>April Prince (Academic Co-Chair)</b>	MUSIC	2022	4	0(0)
Group At-Large	Doug Campbell	LIBR	2022	3	1(0)
Group At-Large	Kimberly Tweedale	ENGL	2022	3	1(0)

**Administrative Attendees**

CLASS/designee	Eddie Meaders			3	1(0)
CVAD/designee	Denise Baxter			3	1(0)
Business/designee	Anna Sidorova			4	0(0)
PACS/designee	Lauren Mathews			3	0(0)
Dean CHMT/designee	Christy Crutsinger			3	0(0)
Journalism/designee	Kim Keller			4	0(0)
Education/designee	Brian McFarlin			1	3(0)
Engineering/designee	Nandika D’Souza			2	2(0)

Information/designee	Katie	Crowder			4	0(0)
New College	Peggy	Shaddock			2	2(0)
Music/designee	Kirsten	Broberg			4	0(0)
Honors/designee	Rafael	Major			1	1(0)
Libraries/designee	Laurel	Crawford			4	0(0)
Registrar/designee	Monique	Scales			0	4(1)
OCCC designee	Rebecca	Weber			1	3(0)
VPAA/designee	<b>Kimberly</b>	<b>Faris</b> <b>(Administrative</b> <b>Co-chair)</b>			4	0(0)
COS/designee	John	Quintanilla			4	0(0)

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

- Reviewed curricular items requiring UUCC approval (new courses/programs and changes to existing curriculum)
- Changed the monthly meeting time to avoid time conflicts with the Executive Committee or Faculty Senate
- Nominated a new Academic Co-Chair, April Prince
- Identified vacant group position and monitored attendance
- Utilized Zoom for all semester meetings

**Ongoing/future projects:**

- Update UUCC information on the Provost's Curriculum website
- Update committee's Best Practices document
- Create a Teams environment for the committee's work during AY 2021-22

**Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?**

There are no changes proposed at this time.

**What are the reasons why this committee should continue as a standing committee for the Faculty Senate?**

The UUCC is the primary institutional faculty body that oversees and reviews undergraduate curriculum from an institutional perspective. The UUCC helps ensure that the University's curriculum and the processes and procedures by which it is reviewed and approved are consistent and appropriate. In its work, the Committee is concerned with the academic integrity of the institution and the quality of course and programmatic offerings. The oversight and review roles recognize that the university's academic programs are diverse and that this diversity will be reflected in their curriculum.

The UUCC helps ensure that the University "places primary responsibility for the content, quality, and effectiveness of the curriculum with its faculty" as required by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The committee also plays an important role in course and curriculum development at the University as described in UNT Policy 06.037 Course & Curriculum Development.