**This template is provided as guidance in assisting committees to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**.**

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**Report to the Faculty Senate Executive Committee**

**Mid-year report Year-end report**

**Date: 12/28/18**

**Committee Name**: Oversight Committee of the Core Curriculum

**Chair or Co-Chairs: Tom Miles (faculty co-chair), Wendy Watson (Director of the Core)**

**Meetings for the Fall 2018 term:**

* September 14, 2018
* October 12, 2018
* November 9, 2018

**Membership and Attendance** (year-to-date attendance record):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End**  **(if applicable)** | **Meetings Attended** | **Meetings Absent (# Excused)** |
| Chair | Tom Miles | HNRS | FY2020 | 3 | 0 |
| Co-chair | Wendy Watson | PSCI | N/A | 2 | 1(1) |
| Secretary | N/A |  |  |  |  |
| Group I | Sophie Morton | L&TC | FY2021 | 2 | 1(1) |
| Group II | Javier Rodriguez | ENG | FY2021 | 3 | 0 |
| Group III | Eduardo Blanco Villar | CSCE | FY2021 | 2 | 1(1) |
| Group IV | Tom Miles | HONR | FY2020 | 3 | 0 |
| Group V | Robert Insley | MGMT | FY2019 | 3 | 0 |
| Group VI | Judith Braeditich | HDFS | FY2019 | 3 | 0 |
| Group VII | Rebecca Weber | CHEM | FY2019 | 2 | 1 (1) |
| Group VIII | Teresa Cooper | DANC | FY2019 | 3 | 0 |
| At-large 1 | Lou Pelton | MKTG | FY2020 | 1 | 2 (2) |
| At-large 2 | Daniel Alemneh | LIBR | FY2020 | 2 | 1(1) |
| At-large 3 | Ana Krahmer (Faculty Senate Representative) | LIBR | FY2020 | 2 | 1(1) |

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

* The committee welcomed and oriented new members and conducted a training session on reviewing core proposals in Curriculog. Two senior staff from the Office of the Registrar attended the first meeting to give a full tutorial on Curriculogs functionality in regard to Core tasks.
* The committee reviewed 16 proposals for new Core courses or changes to Core courses and approved 15 proposals. The Director of the Core is working with the course developer for the one proposal not approved.
* The Core, with the Director of the Core, cleared all remaining issues concerning classification of existing courses within COA and COB component areas. The Director of the Core worked in concert with THECB to ensure that all courses were correctly sorted into the component areas and that the classifications were properly reflected in the course catalog.

**Ongoing/future projects:**

* The committee will continue to review proposals within the self-imposed 5-week deadline through the end of the academic year.
* We are teaming with Career Connect to make improvements to the communal assessment process. The proposed change in the communal scoring procedure will give access to much richer data in order to track student achievement in key learning objectives. The system will also give us a mechanism to track the progress of individual students over the course of the academic careers in order to see how well they improve in these areas.
* The Core will be working on a plan for rolling three year review of existing core courses to ensure that they are up-to-date. The committee will submit a plan for review to the Vice Provost by he end of the academic year.