**This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**. Rev. 11-2021**

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***Report to the Faculty Senate Executive Committee* Date: 12/29/2022**

**“x” or circle:** X  **Mid-year report** \_\_\_\_\_\_\_\_\_ **Year-end report**

**Committee Name**: TA/TF Award Committee

**Chair or Co-Chairs: Daniel Cook**

**Meetings for the term/year:** No set meetings in the fall – operations via email correspondence only

**Membership and Attendance** (year-to-date attendance record):

|  |  |  |  |
| --- | --- | --- | --- |
| I | Hae Jin Gam | ADES | 2025\* |
| II | **#Gahangir Hossain** | COI |  |
| III | Hamid Sadat Hosseini | MEEN | 2024 |
| IV | Yu Kelly Shi | DPA | 2024\* |
| V | Doug Killough | MGMT | 2025 |
| VI | Cindy Watson | TNTX | 2023 |
| VII | David Hoeinghaus | BIOL | 2023\* |
| VIII | **@Daniel Cook%** | MUCE | 2025\* |

**The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?**

Yes. The nature of reviewing all the applications that come in is, while enjoyable, quite time consuming. By having a standing committee in existence to review these, the Senate can count on a task that is done consistently and at a high level. While the primary charge of determining award recipients may be a very specific one, it keeps us quite busy in the spring.

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

As like most years, the majority of our work will be in the spring, upon evaluation of the proposals that we receive. Currently, the committee, in conjunction with Jill Stover, is working on this year’s award criteria for dispersal. This will be finished and go out at the beginning of January. The full committee has not taken any action so far this academic year aside from filling vacancies in membership.

**Ongoing/future projects:**

Our primary task is creating criteria for award distribution and evaluating the applications that come in. A couple of years ago, we batted around the idea of creating a best practices for each division/area’s TF/TA training and job execution, but we realized quickly that 1) there already were UNT resources devoted to this and 2) the task would be likely not possible and probably not fruitful given the vastly diverse areas that exist around our university.