

This template is provided as guidance in assisting committees to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:

*The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee....*

*It shall be the responsibility of committee chairs to monitor their committee membership's status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.*

Email completed reports to [faculty senate@unt.edu](mailto:faculty senate@unt.edu).

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## Report to the Faculty Senate Executive Committee

Mid-year report                       Year-end report

Date: 04/30/20

Committee Name: University Undergraduate Curriculum Committee

Chair or Co-Chairs: Jaymee Haefner, Julie Leventhal

Meetings for the term/year: September 4<sup>th</sup>, October 2<sup>nd</sup>, November 6<sup>th</sup>, December 4<sup>th</sup>, February 5<sup>th</sup>, March 4<sup>th</sup>, April 1<sup>st</sup>, May 6<sup>th</sup>, June 3<sup>rd</sup>.

Membership and Attendance (year-to-date attendance record):

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent (# Excused)
Administrative Co-chair	Jaymee Haefner	MUSIC	--	4	3(3)
Faculty Co-chair	Julie Leventhal	EPSY	2020	6	1(1)
Group I	Yayoi Takeuchi	WLLC	2020	6	1(0)
Group I	Tatiana Filosofova	WLLC	2021	2	5(1)
Group II	Erin Miller	LIBR	2020	5	2(0)
Group II	Donna Arnold	LIBR	2021	5	2(2)
Group III	Mary Barber	MATH	2020	6	1(1)
Group III	Haifeng Zhang	MEEN	2020	1	5(0)
Group IV	Jessica Craig	CJUS	2021	7	0
Group IV	Glen Biglaiser	PSCI	2021	4	3(0)
Group V	Ann Afflerbach	HMT	2020	7	0
Group V	Tina Mims	MLOM	2022	4	0
Group VI	Julie Leventhal	EPSY	2020	6	1(1)
Group VI	Judi Bradetich	EPSY	2021	4	3(1)
Group VII	Katsura Aoyama	ASLP	2020	7	0
Group VII	Brandi Levingston	RHAB	2021	6	1(1)
Group VIII	James Martin	MRTS	2021	3	4(1)
Group VIII	April Prince	MUSIC	2022	7	0
At-large	Doug Campbell	LIBR	2022	6	1(1)

<b>Group Represented</b>	<b>Name</b>	<b>Department/ administrative unit affiliation</b>	<b>Term Ends</b>	<b>Meetings Attended</b>	<b>Meetings Absent (# Excused)</b>
<b>Administrative Attendees</b>					
COS designee	John Quintanilla			7	0
CLASS designee	Eddie Meaders			7	0
COB designee	Anna Sidorova			2	1(0)
COE designee	Brian McFarlin			4	3(1)
COI designee	Katie Crowder			7	0
CMHT designee	Kelly Spry			2	3(0)
CVAD designee	Denise Baxter			6	1(0)
ENG designee	Nandika D'Souza			5	2(0)
JOUR designee	Kim Keller			3	0
MUSIC designee	Kirsten Broberg			6	1(0)
PACS designee	Lauren Mathews			6	1(1)
HONORS designee	Sean Ryan			6	1(1)
LIBR designee	Laurel Crawford			6	1(1)
New College	Peggy Shadduck			4	3(0)
REGISTRAR designee	Monique Scales			1	0
OCCC designee	Rebecca Weber			1	1(0)
VPAA designee	Jaymee Haefner			4	3(3)
Student					
Student					
Student					
At-large	Kimberly Tweedle	ENGL	2022	3	1(0)

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

- Met with various UNT administrators regarding UUCC roles, expectations, and goals.
- Encouraged UUCC faculty to disseminate approval decisions to departments/colleges.
- Created a master document for college-level curriculum committees and contacts.
- Met with numerous college curriculum committees to discuss curriculum flow and Curriculog issues.
- Set a more consistent limit regarding curricular catalog-year exceptions.
- Met with the advisors network and successfully got advisor representation on the UUCC.
- Filled vacant group positions on the committee.

**Ongoing/future projects:**

- Seek nominations for new co-chair for 2020-2021.
- Determine new deadline dates and limits as to how the UUCC vs. registrar enforces these dates.
- Strive for consistent SGA representation and attendance at UUCC meetings.
- Continue meeting with various colleges to review curriculum flow and Curriculog issues.
- Work with the registrar to disseminate information regarding Curriculog trainings for colleges.
- Creation of a 'cheat sheet' or 'tips and tricks' document for submitting curricular changes.
- Diversifying committee membership by working with the Faculty Senate to ensure less duplication among group representatives.