**This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** **facultysenate@unt.edu****. Rev. 11-2021**

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***Report to the Faculty Senate Executive Committee* Date:** May 2, 2022

**“x” or circle:**   **Mid-year report** X **Year-end report**

**Committee Name**: University Undergraduate Curriculum Committee

**Chair or Co-Chairs:** April L. Prince and Brenda Kihl

**Meetings for the term/year:** September 1; October 6; November 13; December 1; February 2; March 2; April 6; May 3; June 1

**Membership and Attendance** (year-to-date attendance record):

Please see attachment.

**The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office** **facultysenate@unt.edu****.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?**

At this time, we propose no changes.

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

* Identified vacant group positions and monitored attendance
* Continued to utilize Zoom for meetings
* Encouraged UUCC faculty discussion about proposals and consultations

The UUCC is the primary institutional faculty body that oversees and reviews undergraduate curriculum from an institutional perspective.  The UUCC helps ensure that the University’s curriculum and the processes and procedures by which it is reviewed and approved are consistent and appropriate.  In its work, the Committee is concerned with the academic integrity of the institution and the quality of course and programmatic offerings.  The oversight and review roles recognize that the university’s academic programs are diverse, and that this diversity will be reflected in their curriculum.

The UUCC helps ensure that the University “places primary responsibility for the content, quality, and effectiveness of the curriculum with its faculty” as required by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The committee also plays an important role in course and curriculum development at the University as described in UNT Policy 06.037 Course & Curriculum Development.

**Ongoing/future projects:**

* Update UUCC information on the Provost’s Curriculum website
* Update committee’s Best Practices document and add content to support new members with guidance on how to review proposals
* Create a Teams environment for the committee’s work
* Nominate a new Faculty Co-Chair, as April Prince’s term is up
* Examine administrative procedures for deleting majors and the UUCC’s role in the process.