**This template is provided as guidance in assisting committees to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:**

***The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee….***

***It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.***

**Email completed reports to** [**facultysenate@unt.edu**](mailto:facultysenate@unt.edu)**.**

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***Report to the Faculty Senate Executive Committee* Date:**  December 10, 2018

**“x” or circle:**  X  **Mid-year report**   **Year-end report**

**Committee Name**: University Undergraduate Curriculum Committee

**Chair or Co-Chairs:** Jaymee Haefner, Julie Leventhal

**Meetings for the term/year:** [insert dates of all meetings to-date, whether electronic or in-person]

September 5th, October 3rd, November 7th, December 5th

**Membership and Attendance** (year-to-date attendance record):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Represented, committee office, if applicable** | **Name** | **Department or administrative unit affiliation** | **Term End**  **(if applicable)** | **Meetings Attended** | **Meetings Absent (# Excused)** |
| Chair | Jaymee Haefner | MUSIC |  | 2 | 2(2) |
| Co-chair | Julie Leventhal | HDFS | 2018 | 3 | 1(1) |
| Group I | Yayoi Takeuchi | WLLC | 2020 | 4 | 0 |
| Group I | Tatiana Filosofova | WLLC | 2020 | 1 | 3 |
| Group II | Erin Miller | LIBR | 2020 | 1 | 3 |
| Group II | Donna Arnold | LIBR | 2018 | 4 | 0 |
| Group III | Mary Barber | MATH | 2020 | 4 | 0 |
| Group III | VACANT | - | - | - | - |
| Group IV | Jessica Craig | CJUS | TBD | 4 | 0 |
| Group IV | Glen Biglaiser | PSCI | 2018 | 4 | 0 |
| Group V | Ann Afflerbach | CMHT | 2020 | 4 | 0 |
| Group V | Steve Joiner | MKTG | 2019 | 4 | 0 |
| Group VI | Julie Leventhal | HDFS | 2018 | 3 | 1(1) |
| Group VI | Judi Bradetich | HDFS | 2020 | 2 | 2 |
| Group VII | Katsura Aoyama | SPHS | 2020 | 3 | 1 |
| Group VII | Brandi Levingston | RHAB | 2018 | 3 | 1 |
| Group VIII | James Martin | RTVF | 2018 | 1 | 3 |
| Group VIII | April Prince | MUSIC | 2019 | 4 | 0 |
| At-large | Julie Leuzinger | LIBR | 2019 | 2 | 2 |
| At-large | VACANT |  |  |  |  |
| **Administrative Attendees** | | | | | |
| COS designee | John Quintanilla |  |  | 4 | 0 |
| CLASS designee | Eddie Meaders |  |  | 4 | 0 |
| COB designee | Desiree Robison |  |  | 4 | 0 |
| **Group Represented** | **Name** | **Department/ administrative unit affiliation** | **Term Ends** | **Meetings Attended** | **Meetings Absent (# Excused)** |
| COE designee | Carol Wickstrom |  |  | 3 | 1 |
| COI designee | Laura Pasquini |  |  | 3 | 1 |
| CMHT designee | Luwis Mhlanga |  |  | 3 | 1 |
| CVAD designee | Denise Baxter |  |  | 2 | 2 |
| ENG designee | Nandika D’Souza |  |  | 0 | 4 |
| JOUR designee | Jim Mueller |  |  | 3 | 1 |
| MUSIC designee | Kirsten Broberg |  |  | 3 | 1 |
| PACS designee | Lauren Mathews |  |  | 3 | 1 |
| HONORS designee | Eric Gruver |  |  | 0 | 4 |
| LIBR designee | Sian Brannon |  |  | 3 | 1 |
| REGISTRAR designee | Lynn McCreary |  |  | 0 | 4 |
| OCCC designee | Thomas Miles |  |  | 0 | 4 |
| VPAA designee | Jaymee Haefner |  |  | 2 | 2(2) |
| New College | Peggy Shadduck |  |  | 3 | 1(1) |
| Student | Muhammad Kara |  |  | 0 | 4 |
| Student | Dominique Thomas |  |  | 0 | 4 |
| Student | Stephon Bradberry |  |  | 0 | 4 |

**Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):**

* Extended catalog deadline (from September to October) for the 2019-2020 catalog year.
* Filling vacant group positions on the committee.
* Utilizing Zoom for distance-representatives to provide alternative meeting attendance if needed.
* Sought and received representation from the New College (Peggy Shadduck).

**Ongoing/future projects:**

* Ensure representation from various departments/programs that have proposals going through the committee.
* Continue to clarify UUCC policies and procedures.
* Fill vacant group positions and seek more active attendance of student representatives on the committee.
* Work towards consistent attendance or proxies for missed meetings.

**Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?**

* Yes, they remain relevant.