

Report to the Faculty Senate Executive Committee

Date: 01/09/2020

"x" or circle: Mid-year report Year-end report

Committee Name: University Undergraduate Curriculum Committee

Chair or Co-Chairs: Jaymee Haefner, Julie Leventhal

Meetings for the term/year: [insert dates of all meetings to-date, whether electronic or in-person]

September 4th, October 2nd, November 6th, December 4th

Membership and Attendance (year-to-date attendance record):

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent (# Excused)
Chair	Jaymee Haefner	MUSIC	--	4	0
Co-chair	Julie Leventhal	EPSY	2021	4	0
Group I	Yayoi Takeuchi	WLLC	2020	4	0
Group I	Tatiana Filosofova	WLLC	2020	1	3(1)
Group II	Erin Miller	LIBR	2020	3	1(0)
Group II	Donna Arnold	LIBR	2021	2	2(2)
Group III	Mary Barber	MATH	2020	3	1(1)
Group III	Haifeng Zhang	MEEN	2020	1	2(0)
Group IV	Jessica Craig	CJUS	2021	4	0
Group IV	Glen Biglaiser	PSCI	2021	1	3(0)
Group V	Ann Afflerbach	CMHT	2020	4	0
Group V	Tina Mims	MLOM	2022	1	0
Group VI	Julie Leventhal	EPSY	2021	4	0
Group VI	Judi Bradetich	EPSY	2021	4	0
Group VII	Katsura Aoyama	ASLP	2020	4	0
Group VII	Brandi Levingston	RHAB	2021	3	1(1)
Group VIII	James Martin	MRTS	2021	2	2(0)
Group VIII	April Prince	MUSIC	2022	4	0
At-large	Doug Campbell	LIBR	2022	3	1(1)
At-large	Kimberly Tweedle	ENGL	2022	1	0

Group Represented	Name	Department/ administrative unit affiliation	Term Ends	Meetings Attended	Meetings Absent (# Excused)
Administrative Attendees					
COS designee	John Quintanilla			4	0
CLASS designee	Eddie Meaders			4	0
COB designee	Desiree Robison			3	1(0)
COE designee	Carol Wickstrom				
COI designee	Katie Crowder			4	0
CMHT designee	Kelly Spry			0	2(0)
CVAD designee	Denise Baxter			3	1(0)
ENG designee	Nandika D'Souza			4	0
JOUR designee	Tracey Everbach			4	0
COE designee	Brian McFarlin			3	1(1)
MUSIC designee	Kirsten Broberg			3	1(0)
PACS designee	Lauren Mathews			4	0
HONORS designee	Sean Ryan			3	1(1)
LIBR designee	Laurel Crawford			3	1(1)
New College	Peggy Shaddock			3	1(0)
REGISTRAR designee	Kim Wells			1	3(3)
OCCC designee	Adam Wear				
VPAA designee	Jaymee Haefner			4	0
Student	Yolian Ogbu			0	4(0)
Student	Hilary Shah			0	4(0)
Student	Hanlyn Tyler			0	4(0)

Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):

- Created a master document for college-level curriculum committees and contacts.
- Initiated meetings with each college related to curriculum flow and Curriculog issues.
- Set a more consistent limit regarding curricular catalog-year exceptions.
- Met with the advisors network and successfully got advisor representation on the UUCC. Academic Advisors will attend UUCC meetings as non-voting members and our agenda now goes to the Senior Advising Group in an effort to identify cross-curricular impacts before UUCC votes take place.
- Filled vacant group positions on the committee.
- Utilized Zoom for distance-representatives to provide alternative meeting attendance when needed.

Ongoing/future projects:

- Creation of a curriculum flow chart to be added to the UUCC Best Practices document that was created last year.
- Finalizing the master document for college-level curriculum committees and contacts.
- Continue meeting with various colleges to go over curriculum flow and Curiculog issues.
- Actively seeking feedback from colleges on the curriculum flow process to create a 'cheat sheet' or helping tips document for departments and colleges.

- Will work on diversifying committee membership – a couple of groups have two representatives from the same departments and as their term ends, we will work with the Senate to ensure less duplication.
- We still struggle with SGA membership so we will work towards greater inclusion and involvement with SGA representatives.

Do your committee charges remain relevant? If not, what changes to the charges do you propose (the Executive Committee establishes charges for each standing committee and may amend them as needed)?

- We believe they remain relevant.