

This template is provided to assist committee chairs to satisfy the reporting requirements found in Faculty Senate Bylaws, Article III, Section 2. Please note the following applicable provisions:

The Chair of each Faculty Senate Committee shall report at least once each semester to the chair of the Executive Committee regarding the business conducted by the Faculty Senate Committee....

It shall be the responsibility of committee chairs to monitor their committee membership’s status and any vacancies (whether occurring by repeated absence, leave of absence, resignation or retirement), and promptly report any occurring vacancies to the Senate leadership.

Email completed reports to facultysenate@unt.edu. Rev. 11-2024

Report to the Faculty Senate Executive Committee Date: August 26, 2025

“x” or circle: Mid-year report X End-of-year report

Committee Name: Charter and Bylaws Committee

Chair or Co-Chairs: Doug Campbell

Meetings for the term/year: [insert dates of all meetings to-date, whether electronic or in-person]

September 27, 2024; October 25, 2024

Membership and Attendance (year-to-date attendance record):
These column and row titles may vary based upon the nature of the committee composition. Please highlight names of members missing three or more meetings.

Group Represented, committee office, if applicable	Name	Department or administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent / # Excused
Senator I, Chair	Doug Campbell	LIBR	2026	2	
Senator II	Sophie Morton	WLLC	2027		
Senator III	Mike Sexton	MGMT	2026	2	
FPOC Chair (2025)	Adam Chamberlin	THEA	2026		
Immediate Past Chair’s Delegate (2024)	Amy Petros	CHEM		2	
FPOC Chair (2024)	Lawrence Williams	WLLC		2	

(Add lines as needed)

Do any membership positions need to be replaced at this time due to non-attendance or a leave of members? If so, which positions? (This assumes proper notice was provided per the Procedures Manual; example correspondence and explanation of notice may be found in the [Committee Chair Tool Kit](#).)

No

The Executive Committee establishes charges for each standing committee and may amend them as needed; alternatively, the standing committee may propose amended charges, composition, etc., by making a written proposal and sending to the Faculty Senate office facultysenate@unt.edu.) Do your committee charges remain relevant? If not, what changes to the charges do you propose?

Yes

Accomplishments (including items submitted for review or approval to the Executive Committee or Faculty Senate):

The Faculty Senate Charter and Bylaws Committee met twice in fall 2024. The Committee decided to meet as needed in spring 2025, but did not see the need to meet in the spring semester.

The Committee made non-substantive minor edits to the charter and bylaws.

The Faculty Senate Chair relayed to the Charter and Bylaws Chair that some At-Large Senators desire to include standing members in the Faculty Senate Executive Committee. The Charter and Bylaws Committee concluded that At-Large Faculty Senators should consider moving forward with this change in the Charter and Bylaws by bringing it forward to the entire Faculty Senate in the form of a motion. The Charter and Bylaws Committee believes that it does not have the authority to make these changes to the Charter or Bylaws without full Faculty Senate approval.

Note: Amy Petros and Lawrence Williams were members of the Charter and Bylaws Committee in fall 2024. They were replaced by Sophie Morton and Bill Joyner for spring 2025. However, since the Committee did not meet in spring 2025, Senators Morton and Joyner did not have the opportunity to attend. Therefore, this should not be counted against them as having been “absent.” There were no meetings for them to be absent from.